

Medicoat is an innovative and international medical surface technology company specialised in plasma spraying. Using production sites in Switzerland, France and China we do: Coating implants on behalf of well-known medical technology companies, producing our specific spray powders (Titanium and Hydroxyapatite) and manufacturing of complete coating systems.

Around 40 employees work at our headquarter in Mägenwil, Switzerland. Due to the diverse activities within our company, we are looking for a

Project Coordinator Medtech 80 - 100%

Your responsibilities

- Coordinate intercompany projects, mainly between Switzerland and France
- Direct support to CEO and company-wide transverse projects and topics
- Project management for internal and customer projects
- Coordination and communication with customers & suppliers
- Preparation of quotations

Your skills and experience

- Completed studies in natural sciences or engineering
- Professional experience in project management
- Fluent in French and English (mandatory), German desirable
- MS Office proficiency, PM & ERP software experience desirable
- Understanding of French and Swiss business culture
- Understanding of Quality Management (ISO 9001 / ISO 13485)

Your personality

- Strong communication skills
- International flair
- Broad interest in technology (Surface coatings, machines engineering, powder production, implant manufacturing)
- Independent, cooperative, innovative, and customer-oriented thinking
- Team player

What we offer

- Flexible working time schedule
- 5 weeks holiday and 2 weeks company annual closure for a good work-life balance
- Internal and external training opportunities for personal and professional development
- Flat work hierarchy
- Free parking and easy-to-reach locations with good public transport connections

If this role is of interest, please apply directly with complete documents including photo by e-mail to:
Medicoat AG | HRM | hrm@medicoat.ch We are looking forward to hearing from you!